

**MINUTES**  
**North Carolina Board of Physical Therapy Examiners**  
**December 9, 2020**  
**NCBPTE OFFICE – TELECONFERENCE**  
**8300 HEALTH PARK**  
**Raleigh, North Carolina 27615**

**Members Present:**

Teresa F. Hale, PT, Chair  
Crystal D. Ostlind, PTA, Secretary/Treasurer  
Paul Garcia, MD  
C. David Edwards, PT  
Leslie P. Kesler, PT  
Pearl L. Rhone, PTA  
Rosa Maria Gonzalez, BSN, RN, Public Member  
Jamie L. Miner, PT

**Staff Present:**

Kathy Arney, PT, Executive Director (ED)  
Debbie Ragan, PT, Deputy Director (DD)  
Cindy D. Kiely, Director of Administration / Recorder  
David C. Gadd, Board Attorney  
David Nall, IT Systems Administrator

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The format for the Minutes is as follows: *V-# Summary of Motion (Board Member who introduced motion)*

**Meeting Called to Order** by T. Hale, NCBPTE Board Chair 8:30 a.m.

The meeting is open to the public and was conducted remotely on Zoom and streamed live on YouTube. The meeting was noticed in the Board office, on its website and on the NC Secretary of State website. There were no requests for the meeting agenda prior to the meeting.

**Announcements**

T. Hale, Chair, announced the following:

- John Silverstein’s letter of thanks in honor of the Board’s event recognizing his service, was read by Arney

**Conflict of Interest Reminder by the Chair**

T. Hale, Chair, reminded members of their duty to avoid conflicts of interest and appearances of conflicts of interest. In addition, T. Hale asked if there were any known conflicts of interest or appearance of conflicts of interest with respect to any matters that were to be brought before the Board today as required by Executive Order 127. No Board member indicated conflicts of interest with the business before the Board today.

**V-048- '20 Passed Minutes September 02, 2020 [Attachment I]**

Board adopted a motion to approve draft of the Minutes of the Board Meeting held on September 02, 2020. *(Kesler)*

Members voting in the affirmative:	Hale, Ostlind, Garcia, Edwards, Kesler, Rhone, Miner, Gonzalez
Members voting in the negative:	None

**APPLICATIONS**

As a result of the Board signing the contract addendum to the FSBPT NPTE agreement for the Alternate Approval Pathway, requests for NPTE Special Accommodations will all be handled by the contracted agency hired by FSBPT. The Board will no longer evaluate requests for special accommodations for the NPTE. There were no other applications for review at this meeting.

**Attorney Report**

Attorney Gadd gave verbal update on:

Legislation Impacting Occupational Licensing Boards including:

- Session Law 2020-97- (page 49) Section 3.20 (b) and (c) – The Board has filed the interim report and continues to look at regulation flexibility during the COVID-19 pandemic, specifically referencing the sections highlighted below.

**SECTION 3.20.(b)** Notwithstanding any other provision of State law, if a State agency determines that, due to the impacts of the coronavirus, it is in the public interest, including the public health, safety, and welfare and the economic well-being of the citizens and businesses of the State, the agency shall:

(1) Delay the collection, or modify the method of collection, of any fees, fines, or late payments assessed by the agency under its statutes, including the accrual of interest associated with any fees, fines, or late payments.

(2) Delay the renewal dates of permits, licenses, and other similar certifications, registrations, and authorizations issued by the agency pursuant to its statutes.

(3) Delay or modify any educational or examination requirements implemented by the agency pursuant to its statutes.

**SECTION 3.20.(c)** No later than December 1, 2020, each State agency shall make an interim report, and a final report no later than 90 days after this section expires, to the Joint Legislative Administrative Procedure Oversight Committee, the Joint Legislative Commission on Governmental Operations, and the Office of State Budget and Management on its specific efforts to exercise regulatory flexibility under this section.

- Update – Federal Legislation that may affect Occupational Licensing Boards.
- Federal Legislation immunity for OLB's- The law has not passed yet, but if it passes, a Board member will not be responsible for legal damages as long as he/she is working within the scope of the Board.

- Office of the Medical Examiner Communication – The Medical Examiner former attorney has changed positions. Gadd has sought information regarding the new contact for this office and will follow-up regarding PT's as Medical Examiners at a later date.
- FARB Meeting recap- This meeting was particularly relevant for Occupational Licensing Board attorneys. Topics of interest included:
  - Conducting appropriate and effective Zoom meetings
  - Universal licensure

### **Executive Director's (ED) Update – [Attachment II - IV]**

The Executive Director provided verbal updates including the following:

- **Updated Board Addresses** - please notify staff of any corrections
- **Licensee Count-** The licensee count for this quarter reflects a 2.8% increase in licensees, which is lower than in prior years. This was anticipated. Reductions are anticipated to continue in part due to issuance of Compact privileges, Temporary military permits, students moving out of state after graduation and the temporary exemption from licensure during the NC State of Emergency.
  - Jamie Miner, Board member requests that the licensee count reflect exam failures by year
- **Temporary Exemptions from Licensure-** The temporary exemption from licensure for NC PT/PTAs during the current state of emergency, according to Executive Orders 116 and 130 continues. The first exemption granted was on 4/16/2020 and to date, the Board has granted exemptions for 183 PTs and 51 PTAs.
- **Adopted NCBPTE Goals and Priorities** – Arney presented the status of the Goals and Priorities approved at the June 2020 meeting
- **Renewals 2021 – Updates to the Board**
  - Implementation of updates to 2021 Renewal Changes made to the renewal include:
    - an e-check option was added to renewal payment options.
    - National PT Minimum Data Set questions were added to enhance the workforce data already collected.
    - All renewals including disciplinary action and “yes” answers to the renewal questions have been change to online for the first time.
    - Renewal Progress - 2021  
Approximately 24% of NC PT/PTA licensees have renewed to date which is consistent compared to years past.
- **Board Review of "Yes" responses to the application questions**  
Staff created a rubric for Board members of steps to consider when reviewing applications for licensure as part of orientation and training materials. The document illustrates how the Board office staff review, collect information and analyze responses to provide Board members with complete information before their review. This rubric complies with the NC PT Practice Act and 93B-8.1

- **Update - Scope of Practice/Practice Act/Rules – Imaging**  
The Board was updated on an information request received regarding the NC PT Practice Act and Board rule history on decisions regarding PT’s and imaging. This is likely to be a topic in the future related to PT Scope of Practice for the Boards consideration.
- **December 1, 2020 - Interim Report to the State on Regulatory Flexibility** – a copy of the report submitted by NCBPTE was provided to the Board for review.

**Additional Office Administrative Support - Discussion**

**V-049-'20 Passed Board approved a motion to allocate funds to hire additional staff/contractors in anticipation of transitioning aspects of financials and office support in response to modernization efforts, limited to \$80,000.00. ... (Miner)**

Members voting in the affirmative:	Hale, Ostlind, Garcia, Edwards, Kesler, Rhone, Miner, Gonzalez
Members voting in the negative:	None

**Exam Retake Fees - discussion**

- Exam Retake Fee – The \$60.00 dollar exam retake fee is referenced in both the Practice Act § 90-270.100. and Board Rules 21 NCAC 48F .0102 F. With the implementation of the Alternate Approval Pathway, as FSBPT is making all CAPTE applicants eligible to take the NPTE and providing special accommodation consideration for all eligible exam applicants, the Board work relative to this fee is minimal. In response to this change the Board is asked to reconsider charging this fee.

**V-050-'20 Passed Exam Retake Fee -**

Motion to set the Exam Retake Fee to zero, as long as Alternate Approval Pathway is in place. *(Rhone)*

Members voting in the affirmative:	Hale, Ostlind, Garcia, Edwards, Kesler, Rhone, Miner, Gonzalez
Members voting in the negative:	None

**Regulatory Flexibility – Session Law 2020-97 – Discussion of additional actions that may be taken by the Board**

- Discussion regarding adjustments to renewal fees in 2020 that were considered and 2021 renewals – The Board discussed consideration for a reduction in license renewal fees for the license year 2022. After discussion, the issue was tabled until the March 10, 2021 Board Meeting so additional metrics from the Minimum Data Set used during the renewal process could be tabulated to more accurately reflect workforce data. Board members provided information on regarding their work settings and licensee layoffs, furloughs, illnesses and out of work during COVID-19.

**Financial Report- [Attachments V-X]**

The Executive Director reviewed the following with the Board:

- **Executive Summary** – a verbal update of the documents provided was given by the ED. At this time of year, the income is lower than at other times as the next influx of applicant fees is for the January exam and renewals are at the beginning of the three-month period.
- **Financials - Comparison July 1, 2020 - Nov, 2020** to same period in 2019 (Profit - Loss comparison)
- **Financials - Balance Sheet - November, 2020** comparison to the same period 2019
- **Comparison Budget to Actual – YTD – (reference)**
- **Adopted Budget for 2020 -2021** (reference)
- **Financial Audit FY2020** - -the financial audit and annual required year end report were submitted to the state on October 31, 2020 for the FY 2020.

**Updated Financial Audit 2020** – After review of the financial audit by the NC Controller’s office, adjustments were requested and completed. These were submitted with corrections on November 24, 2020 and acknowledged by the Controller’s office.

- **Banking Accounts** - Action on Financial Recommendations – the Board has previously approved closing accounts and moving monies to Pinnacle Bank. There are several accounts in CD’s that will be moved upon their maturity dates in 2021 or 2022. All other accounts approved for closing, will be by the end of FY2021.
- **Payroll Audit - Progress Report**
  - Individual Employee Benefit – the interim report was provided for Board review. As of the Board meeting, the corrections noted in this interim report have been made and all employees and contractors will receive accurate W2’s for 2020. The audit is ongoing for years 2018 and 2019 and is anticipated by the end of first quarter 2021.
- **4Q 2019 Department of Commerce** – The Board was updated on this payroll taxes correction submission and acknowledgement

**V-051- '20 Passed “Closed Session”**

Motion to leave the open session at 9:52 and go into Closed Session at 10:00 am in accordance with GS § 143-318.11 (a)(1) and (a)(7) to engage in privileged communication with the Board’s counsel concerning investigations and other privileged matters. (Kesler)

Members voting in the affirmative:	Hale, Ostlind, Garcia, Edwards, Kesler, Rhone, Miner, Gonzalez
Members voting in the negative:	None

**V-052-'20 Passed Reopen “Closed Session”**

Motion to return to Open Session at 10:44. (*Edwards*)

Members voting in the affirmative:	Hale, Ostlind, Garcia, Edwards, Kesler, Rhone, Miner, Gonzalez
Members voting in the negative:	None

**Motions from the Closed Session:**

**V-053- '20 Passed Closed Session Minutes Draft September 2, 2020**

Board adopted a motion to approve draft Closed Session Minutes with edits from the Board Meeting held September 2, 2020. **(Ostlind)**

Members voting in the affirmative:	Hale, Ostlind, Garcia, Edwards, Kesler, Rhone, Miner, Gonzalez
Members voting in the negative:	None

**V-054-'20 Passed – Closed Session – Consideration of Licensee Disciplinary Action**

After closed session discussion, a motion to issue warnings to M. Neelin, Lic#A4696 and L. Parker, Lic#A861 and pay costs of the investigation was approved. **(Rhone)**

Members voting in the affirmative:	Ostlind, Garcia, Edwards, Kesler, Rhone, Miner, Gonzalez
Members voting in the negative:	None
Members recusing:	Hale

**Federation (FSBPT) – The ED reported the following:**

FSBPT Committee Service

- Ostlind – Resolutions Committee; Ostlind will serve as Chair in 2021.

Future Meeting dates and updates – 2020 – 2021

- News Briefs – <https://www.fsbpt.org/News-Events/News> - may be found at this link.
- FSBPT Webinar Series – <https://members.fsbpt.org/Members/MeetingEvents/Webinars.aspx> - all members are encouraged to attend these regulatory educational sessions. These will continue in lieu of in person meetings.

January NPTE Update – see this News Brief for updated NPTE news and information.

**APTA NC & APTA Updates**

APTA

- NEXT Conference 2021 – dates have been changed to be determined if in person or virtual

APTA NC

- Updated website and address NCPTA Newsletters – Link: [https://aptanc.org/pag/aptanc\\_newsletters](https://aptanc.org/pag/aptanc_newsletters)
- Reminder to complete APTA NC Annual Conference Courses – (MSK-US) and Voucher submission
- Fall Conference 2021 – anticipate in-person participation - October 8-9, 2021 Benton Convention Center Winston-Salem
- Board Appointments 2021 (2) PT and (1) PTA – Update. The Board has received formal confirmation that Teresa Hale, PT and David Edwards, PT have been reappointed to the NCBPTE for a second term. The Governor’s Office of Boards and Commissions also noted that there was no additional information about the PTA appointee at this time.

**Report from Deputy Director, which includes Continuing Competence - [Attachment XI-XII]**

**Deputy Director Report** – which includes Continuing Competence submitted by D. Ragan

- **Continuing Competence Update**

To date there have been no requests for exemption from the continuing competence requirements due to hardship. There are currently 15 active exemptions from the continuing competence requirements for those PT/PTAs who are over 65 and are not clinically active but want to maintain their license.

- **FBI/SBI fingerprint criminal background checks update:**

The licensing team has transitioned to fully electronic for instructions and FAQs regarding the CBC process for both in-state and out-of-state applicants. The Board continues to have a very positive working relationship with the NC State Bureau of Investigation.

- **Licensing Team update**

The licensing team began work from home in late March 2020 due to Executive Order 116 and has continue to do so to be in compliance with subsequent executive orders. They have successfully implemented and integrated into an online document management system called Sharepoint. Board members can now come to the Sharepoint system to review and approve applications for licensure and applications no longer have to be emailed, thus improving the safety and security of applicant information.

While working remotely, the licensing team has worked to ensure customer satisfaction throughout the application process, even though the phones have been forwarded to voicemail and the office is closed to the public. The Board recognizes the multi-faceted complications applicants have faced during the current pandemic in trying to get a seat at Prometric to sit for the exam, finding an open date for the exam, and for getting the required documentation. As a result, the Board has approved accepting many of the required documents electronically from the primary source and continues to research options to improve communications with both applicants and licensees, particularly with email, voicemail, and data entry turnaround times. This process is ongoing.

- **Renewals 2021 update**

- Taking renewal payments exclusively online has significantly improved the work flow and efficiency of the renewal process for the licensing team. It has also made the renewal process completion to be in real time once payment is complete.
- The Board office continues to get many questions about potential changes to the renewal schedule and continuing competence Board rules due to the current COVID-19 pandemic. Licensees are directed to the 2020 Board newsletter for helpful information on this topic.

- **Licensing** – modernization – work flow (SharePoint and Electronic Policy and Procedures)

- **Board Member License Application Review training**

The Board staff will continue the onboarding process for Rosa Gonzales, RN, Public Member. This upcoming session on December 15, 2020 will include orientation to application reviews and approvals, and a SharePoint orientation overview.

- **AAP** – Implementation of the FSBPT Alternate Approval Pathway was September 25, 2020. All NC PT/PTA schools were notified via email with regard to changes to the exam eligibility process on September 17 and 25, 2020. Schools that have applicants

registering for the January NPTE were notified via email on October 30, 2020 reviewing both eligibility processes for those cohorts who might have students in both eligibility scenarios. Communication with the individual schools is ongoing as the transition to the Alternate Approval Pathway continues. After the January exam, the AAP should be the process followed for all CAPTE educational programs.

#### **Newsletter 2020 –**

[https://www.ncptboard.org/documents/newsletters/NCBPTE\\_Newsletter\\_Nov2020.pdf](https://www.ncptboard.org/documents/newsletters/NCBPTE_Newsletter_Nov2020.pdf)

#### **Compliance with Session Law 2020-87 Military applicant compliance**

- As of December 1, 2020, if a military spouse, military member, veteran, or veteran's spouse has an active license in another state, they can apply for a temporary permit to practice physical therapy in NC. They have to submit the application and provide evidence of military documentation. The licensing staff will validate an unencumbered active license in another jurisdiction, then the temporary permit will be issued. It is good for a year, or until the applicant completes the process for NC PT/PTA licensure.
- The military trained applicant must have their education/training evaluated by a credentialing agency using the current FSBPT Course Work tool for PTAs. If substantially equivalent, the applicant can then complete the eligibility process to sit for the NPTE.

#### **Licensees who renewed with partial continuing competence completion**

The Board office identified 47 individuals in November who were able to renew their license for 2021 without completion of the continuing competence requirement for the reporting period of 1/1/2019-1/31/2021. All were contacted by email, and monitoring of compliance is ongoing to ensure all complete their requirements before the end of January 2021 so they can maintain an active 2021 PT/PTA license in NC.

#### **Prometric Report [Attachments - XIII]**

- CBT comments submitted by examination candidates (Note NC results)

#### **Committee on Board Rules - [Attachments - XIV]**

- Rules Committee – The Rules Subcommittee will reconvene in early 2021 to consider Board Rule revisions and updates needed to accurately reflect current practice and policy by the NCBPTE
- Adopting Proposed Permanent Rules -A motion was made and affirmed requesting to make the current temporary rules permanent. 21 NCAC 48D .0107, 21 NCAC 48D .0109, 21 NCAC 48D .0111, 21 NCAC 48E .0101. The proposed rules will be submitted to the Office of Administrative Hearings for publication in the Register on December 21, 2020 and will be posted on the Board website and emailed to all interested parties on or before January 15, 2021. The public comment period will be January 15-March 16, 2021 and the public hearing will be March 10, 2021 at its remote Board meeting. If reviewed and approved by the Rules Review Commission July 15, 2021, they will be effective as of August 1, 2021.



- Request for Rule change - ECU PT Program Director A. McMillian – the Board does not have the authority to circumvent this rule; it will be added to the Rules Committee agenda for 2021 and change will be considered.

**V-055-'20 Passed Proposed Rules**

Motion to publish the Proposed Permanent Rules cited as 21 NCAC 48D .0107, 21 NCAC 48D .0109, 21 NCAC 48D .0111, 21 NCAC 48E .0101 (*Hale*)

Members voting in the affirmative:	Hale, Ostlind, Garcia, Edwards, Kesler, Rhone, Miner, Gonzalez
Members voting in the negative:	No

**Correspondence with Schools and Annual School Reports - [Attachments XV - XXI]**

Review of Exam Pass Rates for NC PT & PTA Schools

- Pass rate (2020) for North Carolina PT & PTA schools (as of Nov 09, 2020) – The ED observed that pass rates for the 2020 cohort are higher than 2019 for both PT and PTA programs in NC.
- Pass rate (2019) for North Carolina PT & PTA schools (as of Nov 09, 2020)
- Pass rate (2018) for North Carolina PT & PTA schools (as of Nov 09, 2020)
- Pass rate (2017) for North Carolina PT & PTA schools (as of Nov 09, 2020)

Updated School Addresses as of July 15, 2020 – please notify staff of any changes

2021-2022 – Exam Schedule and Board Member Score date notification – update (important dates) – for reference

Schools presentations:

- Ragan & Arney – HPU – Dec 2020
- Arney – Duke – Nov 2020
- Arney – Wingate – March 2021

Schools Communications

- All Schools – communications were emailed regarding the transition from Board eligibility to AAP
- Additional clarifying communications sent to Elon, ECU, WSSU

Responses from Pam deMent, PT - PTA Department Chair – South College regarding pass rates; it was noted pass rates have improved in the last 6 months for South College

The Board reviewed a request from ECU PT Program Chair, Amy Gross McMillan, PhD, PT regarding TOEFL requirements for endorsement applicants. The Board determined this should be added to the agenda for consideration of any needed modifications at the next Rules Committee meeting.

**Ethics Commission – [Attachments XXII]**

- Ethics Education Instructions are included in the agenda

- [www.sosnc.gov](http://www.sosnc.gov) – IMPORTANT: Reminder regarding requirements for Mandatory Ethics Education (required every 2 years – submit reimbursement request) Compliance Report – reminders were issued for upcoming Board members whose training is due.
- SEI Due Annually – April 15 SEI reminder and Online filing instructions – instructions were attached to the agenda.
- Ethics Commission Holiday Newsletter -was provided for Board review.

### **Responses from ED/DD to questions addressed at the previous Board Meeting**

- Question submitted by J. Steele, PT – Heart Sounds  
In response to your emailed question below to the NC Board of PT Examiners, at its meeting September 2, 2020, the Board addressed the question "... is (it) within the scope of practice of both a PT and PTA to assess heart sounds in a home health patient?" After the Board discussion, and review of information available, the Board provided this response, the standard for making this determination is contained in Board Rule 21 NCAC 48C .0101 (a) Permitted Practice, which states, "Physical therapy is presumed to include any acts, test, procedures, modalities, treatments, or interventions that are routinely taught in educational programs, or in continuing education programs for physical therapists and are routinely performed in practice settings." The Board determined that assessment of heart sounds is not currently routinely taught in PTA academic education which does not meet the Board standard for a procedure to be considered within the scope of practice. In addition, the NC PT Practice Act considers "assessment" outside the scope of practice for a PTA. Assessment of heart sounds is within the scope of practice for a PT.

### **PT Licensure Compact - Updates**

- Oct 2020 Updated Compact Bylaws, Rules and Policy and Procedure – <http://ptcompact.org/about-compact>
- Annual PT Compact Commission Meeting Minutes – <http://ptcompact.org/Portals/O/Images/PTcompactCommissionAnnualMeetingMinutesOctober252020.pdf>
- Compliance with Compact Statutory requirements – NCBPTE is complaint
  - FSBPT ID
  - Reporting Encumbrances and Disciplinary Actions
- Discussion of Potential Rulemaking – self-reporting of disciplinary actions of felony convictions
- PT Compact Commission – updates are available on the ptcompact.org website.

### **Submission of Reports to State, etc.- Reports completed and submitted were reviewed with the Board:**

- Annual Report to the State & Financial Report to the State – October 31, 2020 (updated report 11-24-20 see Financial section)
- Director and Officers Insurance Policy – renewal 2021 – application complete; additional estimates were sought with no responses

### **V-056- '20 Passed D&O Insurance Renewal 2021**

Motion to renew the D&O Insurance for 2021. *(Hale)(Kesler)*

Members voting in the affirmative: Hale, Ostlind, Garcia, Edwards,  
Kesler, Rhone, Miner, Gonzalez  
Members voting in the negative: None

- Oct 1, 2020 Report on Regulatory Flexibility
- SHEPS Center submission of workforce data – complete
- Newsletter – submission to NC Dept of Natural and Cultural Resources
- NC AHEC Pandemic HC Workforce Study – Session Law 2020-3 completed online
- NCQA Anthem Credentialing Services compliance report
- BCBS Eligibility (NCBPTE Employee Health Ins.) documentation
- 3<sup>rd</sup> Quarter Disciplinary Actions Report Request – B. Trais
- NC BOLD – NC Dep of Commerce – update for 28 submission
- State Ethics Commission Database Update – NCBPTE 2020
- NCBPTE Liability Insurance 2020 Update – Travelers (via Durfey-Hoover-Bowden Ins.) – completed
- December 1, 2020 Interim report – Required by SL – 97 on Regulatory Flexibility

#### **Board technology and Committee Update – Seipp**

- During the past quarter the IT team added enhancements to the renewal process, including e-check capabilities, the Minimum Data set questions and fully online capabilities.
- They were an integral part of the completion of the SharePoint Data Management platform integration
- They made the FSBPT ID the major search feature for licensees and applicants, thus moving away from SSN#s.
- The email license verification acknowledgement has been enhanced
- The expedited military temporary permit online features have been updated.
- Admin Tool database enhancements are ongoing.

#### **Scope of Practice Questions from licensees for Board Consideration**

- Question submitted by E. Windsor, PT, DPT - Mobilization – Manual Lumbosacral Traction – PTA

#### **V-57-'20 Passed – Mobilization-Manual Lumbosacral Traction – PTA**

Board approved ED and Bd Attorney to create a statement PTA Manual Lumbosacral Traction outside the scope of PTA Practice **and does not meet the standard outlined in Rule 21 NCAC 48C .0101** was adopted by acclamation.

#### **Election of Officers and Appointment of FSBPT Delegates and Board Standing Committee Members**

After using a nomination process according to Robert's Rules of Order, the Board voted for the following offices:

#### **Board/Chair 2021**

**V-58-'20 Passed - Board Chair for 2021** – Hale conducted the election for Chair. Motion by Kesler to reelect Hale as Chair was adopted by acclamation.

**V-59-'20 Passed - Board Secretary Treasurer for 2021** – Hale conducted the election for Secretary Treasurer. Motion by Ostlind to elect Edwards as Secretary Treasurer was adopted by acclamation.

**Appointments to Standing Committees for 2021 by the Chair:**

- Investigative Committee Member – J. Miner
- Finance Committee Member(s) D. Edwards, C. Oslind
- Rules Committee Member(s) D. Edwards, L. Kesler

**FSBPT Delegate and Alternate Delegate –**

- Board Delegate to FSBPT- determined to be Teresa Hale for 2021
- First Alternate Delegate to FSBPT (*deferred to March 2021 mtg*)

**Other regulatory organizations**

INPTRA – Dissolution

CLEAR -Board members were reminded we are members of CLEAR and to take advantage of regulatory training topics as needed.

- US Regulatory Board Structures – CLEAR
- Board Training Modules

**Credentialing Agencies – No New Updates**

**Correspondence from ED, Articles, etc.**

- Telehealth and Student Supervision in Honduras
- Licensee question – patient notification when changing jobs
- HGB question
- Spirometry with post-COVID-19 patients

**Chair Hale reminded the Board of dates for upcoming Board Meetings:**

**Location: 8300 Health Park, Raleigh, NC 27615 - AIHF Conference Center or Suite 233**

- March 10, 2021 (Wednesday)
- June 09, 2021 (Wednesday)
- September 22, 2021 (Wednesday)
- December 01, 2021 (Wednesday)

Meeting adjourned by T. Hale, Chair, at 1:53 p.m.

Submitted,

Cindy D. Kiely  
Director of Administration  
Recording Secretary

Crystal Ostlind, PTA  
Secretary/Treasurer